**Grant Application Scheme**

**Specialist Training and Assessment**

**Purpose**

The scheme exists to provide financial support to projects that will extend, develop and improve the quality of Scouting provided to young people in the North East Scotland Region.

**Scope**

This application form is exclusively for those applying for funds to help with specialist training or assessments. Note that no part of the regional fund provides support for modular training.

For all other applications please download the appropriate form from http://www.scouts-northeastscotland.org.uk. Applications submitted on the incorrect form may be disqualified.

Note that no part of the regional fund provides support for building works or attendance at international camps.

**Application Amounts**

The maximum grant value that can be applied for by any individual in any financial year is £200 or one third of the maximum cost, whichever is the lower.

More than one application for a Training Grant can be made, however the total grant available is restricted to the maximum of £200 per financial year.

**Administration of Funds**

Grants will be managed on a first come, first considered basis by the Regional Executive Committee. The total amount available through this scheme will be monitored on a regular basis by the Regional Executive Committee who have the right to adjust accordingly based on circumstances.

**Supporting Documents**

All applications must be submitted with a copy of the most recent certified accounts along with documentation of training costs.

All successful applicants will be required to submit a full set of receipts or invoices for expenditure along with a certificate of achievement where applicable.

**Timing**

Applications under this section of the grants programme must be received at least two weeks prior to the training taking place. Applications received after this point cannot be accepted.

Whilst applications will be approved on an ongoing basis they will only be formally approved at Regional Council quarterly meetings, the details of which can be found on the Regional website. Applicants should attempt to apply at least four weeks prior to any meeting to ensure a verdict to be carried at that particular meeting.

**Further Information**

All applications should be sent directly to the regional secretary, consult the regional team section of the website.

Please consult the Regional website to ensure that this is the most up to date version of this form.

|  |  |
| --- | --- |
| **Group/District**  **(As per bank account)** |  |
| **Charity Number** | SC……………… |
| **Applicant Name** |  |
| **Appointment** |  |
| **Address** |  |
| **Phone** |  |
| **Email address** |  |

**Applicant Details**

**Training Details**

|  |  |
| --- | --- |
| **What training is being applied for?** |  |
| **Where is the training to be held?** |  |
| **When is the training scheduled to take place?** |  |
| **Please provide any further details which you feel will aid the evaluation of your application.** |  |

**Cost Details**

|  |  |
| --- | --- |
| **Detailed Cost**  **Estimate** |  |
| **Other Sources of**  **Funding** (Applied for or confirmed) |  |
| **Funding Request**  **From Region** | **£** |

I confirm the above application is for a registered charity.

I confirm there is a copy of the current audited accounts accompanying this application.

I fully support this application.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Print** | **Sign** | **Date** |
| Applicant |  |  |  |
| GSL/DC |  |  |  |
| Group/District Treasurer |  |  |  |

**Payment Details**

Please note that payments will only be made by cheque made out to the relevant Group/Unit or District account and as such we require the full correct name of the account that the cheque should be made payable to.

Bank Account Full Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_